e-GRAS
Government Receipts Accounting System

Finance Department
Government of Jharkhand

USER MANUAL

(Cyber Treasury Officer)

Je-GRAS

(e-Government Receipts Accounting System)

Cyber Treasury Officer User Manual

Version 1.1

Release Date: 01/06/2022

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Je-GRAS: e-Government Receipts Accounting System

1. INTRODUCTION

Je-GRAS is an online Government Receipts Accounting System. The departments which generate revenue for the Government are associated with Je-GRAS.

To participate in Je-GRAS, one has to click on new user creation and requires filling up their credentials. Once the login ID is generated then one is authorized to use Je-GRAS for all types of e-Challan submission.

For one time transactions user can login by using Guest User login

For easy and rapid processing one must create required profile that would help the user to enter e-Challan details without any hassle.

After submission of e-Challan details, now website is transferred to selected bank website user can use this site by using the internet facility. Bank will authenticate transaction and return to Je-GRAS portal with transaction status.

One may take printout of e-Challan in four copies in case of manual banking (Cheque/DD). Registered users and guest have access to view history of transactions and take print of old transactions.

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2. Je-GRAS PROCESS

I. For making any online payments / remittances, the remitter / payee may login into the Jharkhand e-GRAS website. He shall fill in the required details in order to prepare an e-Challan. A unique Identification No. i.e. Government Reference Number (GRN) shall be created for each and every transaction. He may have option to choose the mode of payment i.e. Electronic or Manual (Cash / Cheque / DD) to effect the payment.

II. When the Electronic mode of payment is selected by the payee / remitter, he shall be directed to choose the Bank from where he wants to effect the payment. Once the bank is selected, he shall be directed to the selected banks website. The remitter / payee shall then login into the banks website using his Internet banking user ID and password. He shall then direct the payment to the Cyber Treasury, Government of Jharkhand account, which effects debit to his bank account and credit to the Government of Jharkhand Account. Again a separate unique identification number i.e. Bank Challan Identification Number (Bank CIN) is created at the bank website.

III. The transaction shall affect debit to the remitter's/payee's bank account and credit to the Government Account opened with the Participating bank.

IV. The payee shall then be directed back to the Je-GRAS website where his e- Challan shall be available to him with both the unique ids i.e. (GRN and CIN) once the payment is successful. Success will be printed as watermark in case of successful transaction. The banks name, date of the transaction and bank CIN shall be instantly updated on the Je-GRAS website. The scroll number shall be updated on the successful remittance of receipts to the RBI and confirmation of the data updated by the Participating bank by the Cyber Treasury on regular intervals as specified in the agreement.

V. Once the remitter / payee is directed and enters into the Participating banks website; the Participating bank shall be responsible for the transaction made by the payee from his bank account. The Participating bank shall be responsible to correct the losses, if any, to its customers on account of transaction charges, double payments, wrong credits / debits etc. In case of any disruption in the Internet network in between the government of Jharkhand

website (Je-GRAS) and the Participating bank's website, the bank shall make correction to the data losses, if any; to the government on resuming the network connections.

VI. Participating bank shall not in any way dispute the payment having been made once a "successful" transaction message is updated from Participating bank's server to the Government server.

VII. The funds collected so, in the Government account shall be remitted to Government's account with the Reserve Bank of India electronically or by RTGS as far as possible or as per the terms agreed upon mutually.

VIII. Fund transfer:

a) The cut-off time for transactions in a day or as prescribed by RBI time to time for reporting e-payments pertaining to that day to RBI, e-payment received after that time shall be accounted on the next working day for reporting purposes and that RBI calendar would be followed for reckoning holidays.

b) At every End of Day, Participating Aggregator Bank /GATEWAY shall pool in all receipts of a particular day in the Government account.

c) Participating bank shall remit every end of day's receipts preferably by RTGS/ or any other payment mechanism mode acceptable to the Reserve bank of India (RBI) into the Government account with the RBI. Participating bank shall at the same time send an electronic Scroll in the format defined by the Government from time to time; and a hard copy of the same to the Cyber Treasury Officer.

d) In case, the Participating Bank has to revert any transaction on their end; only the reversions on account of double debits to the payee's account is permissible at the request of the payee; within the purview of the banking regulations in force from time to time. Such reversions are only possible till the time; the receipts are remitted to the RBI Government account. Once the funds are remitted there shall not be any reversion.

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3. Je-GRAS HOME PAGE (https://finance.jharkhand.gov.in/jegras)

JeGRAS Home Page

The home page displays the login screen for all types of users. The Cyber Treasury Assistant must enter the **Login ID** and corresponding **Password** to proceed into the Je-GRAS system.

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4. CYBER TREASURY OFFICER (CTO) LOGIN

Once the **Cyber Treasury Officer** logs into the Jharkhand e-GRAS system following options are available:

i. **HOME**

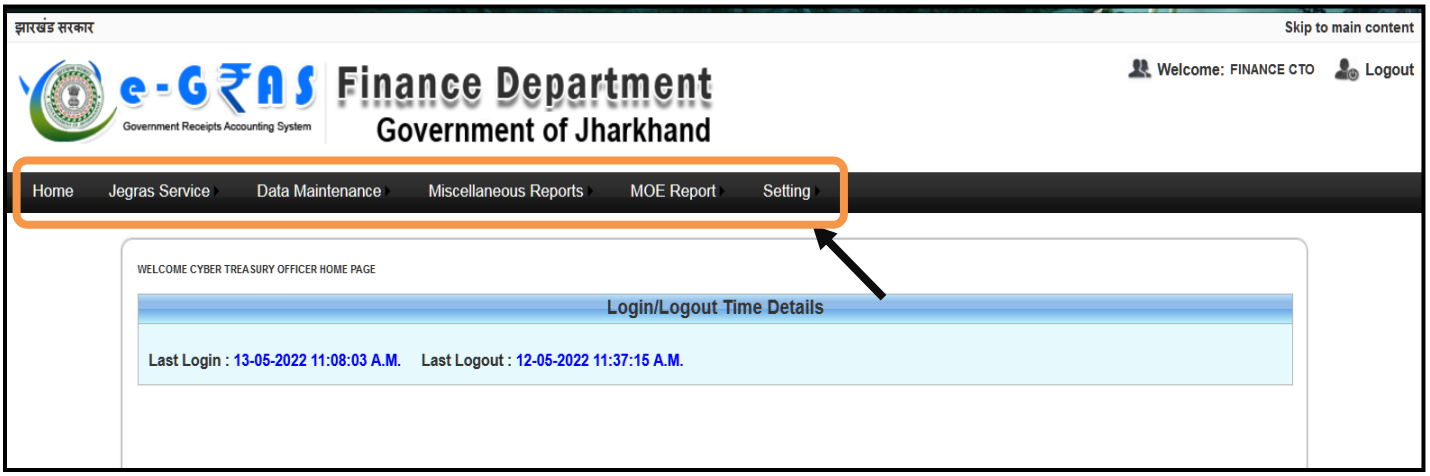
ii. **Je-GRAS SERVICE**

iii. **DATA MAINTENANCE**

iv. **MISCELLANEOUS REPORTS**

v. **MOE REPORT**

vi. **SETTINGS**



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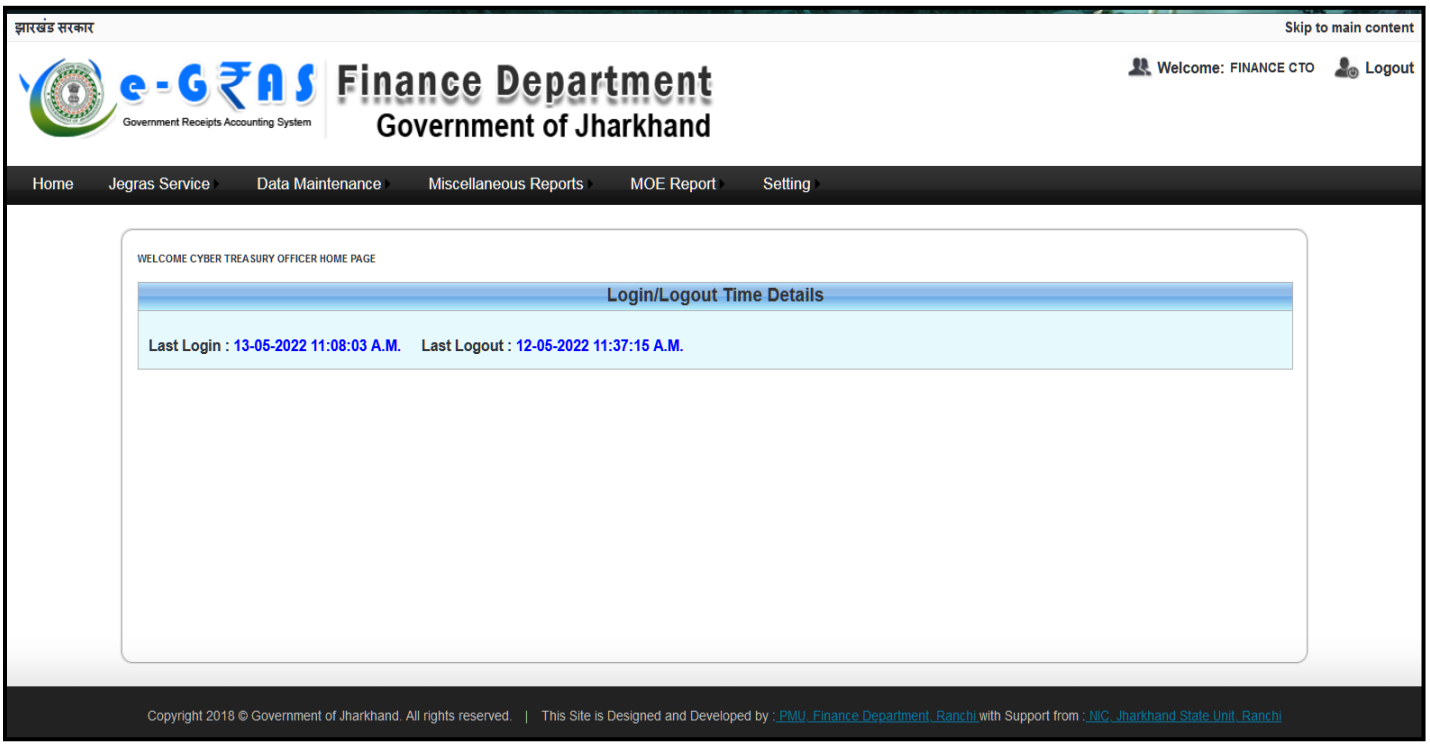
4.1 HOME

The **HOME** tab navigates the user to the Cyber Treasury Officer's Home page.



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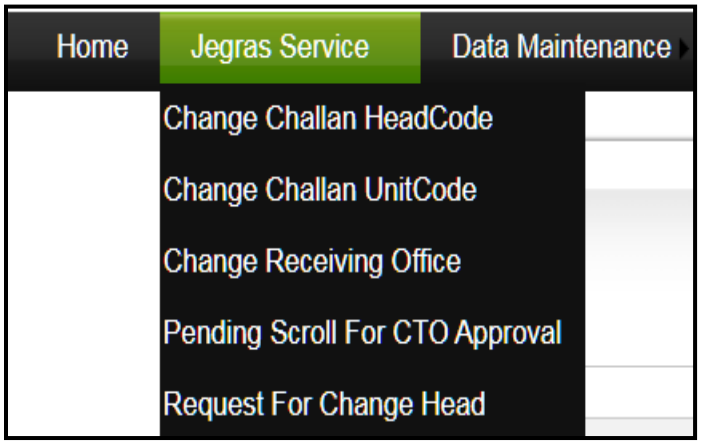
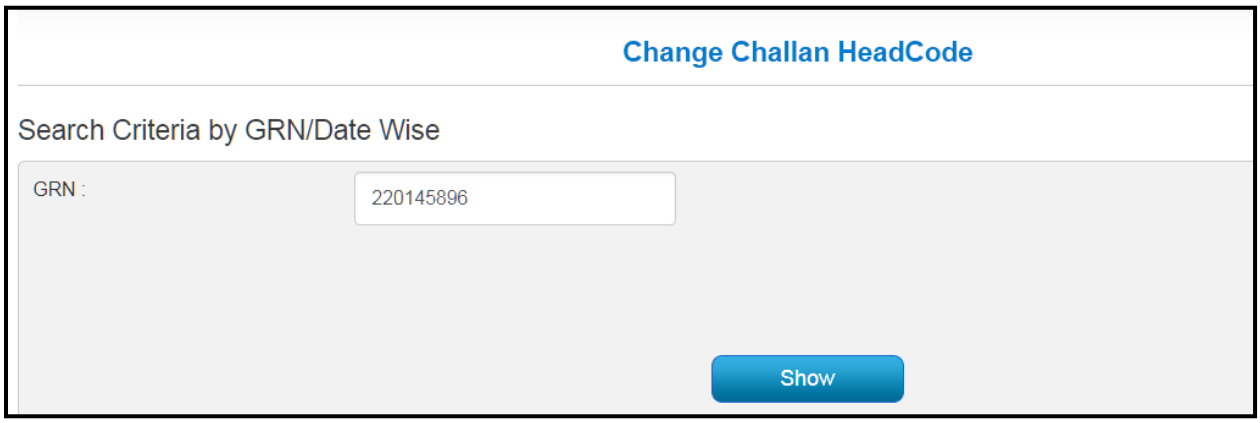
4.2 Je-GRAS SERVICE



The **Je-GRAS Service** provides following functionalities to Cyber Treasury Officer:

4.2.1 Change Challan Head Code



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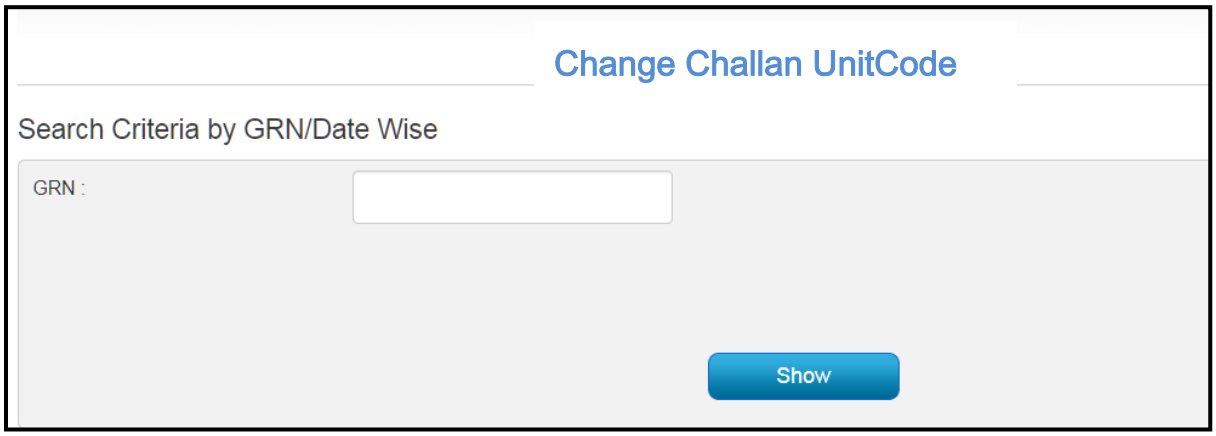
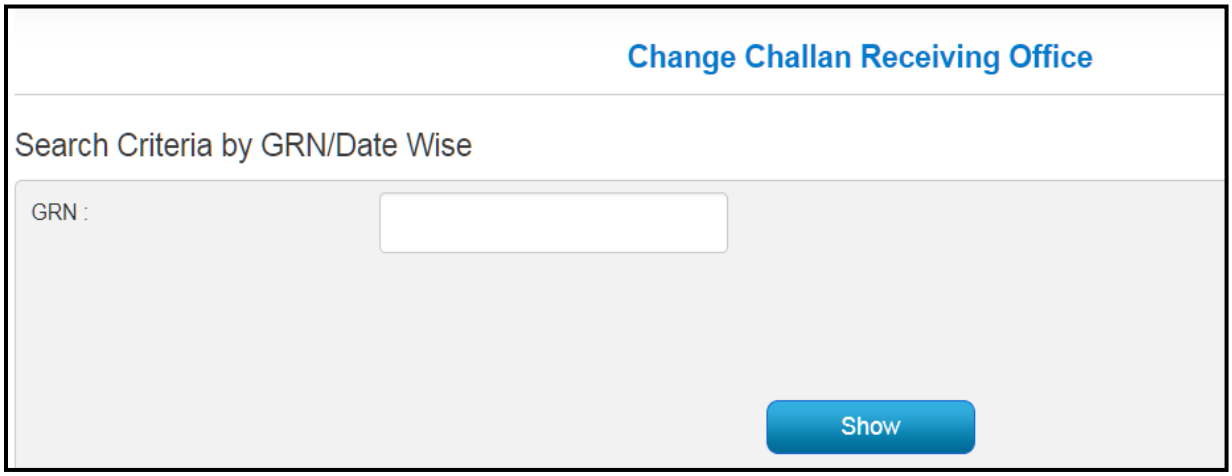
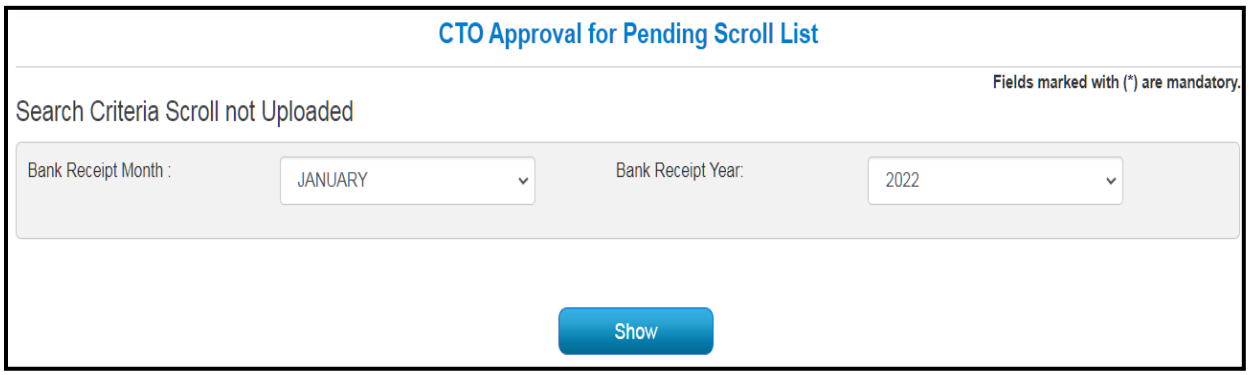
4.2.2 Change Challan Unit Code



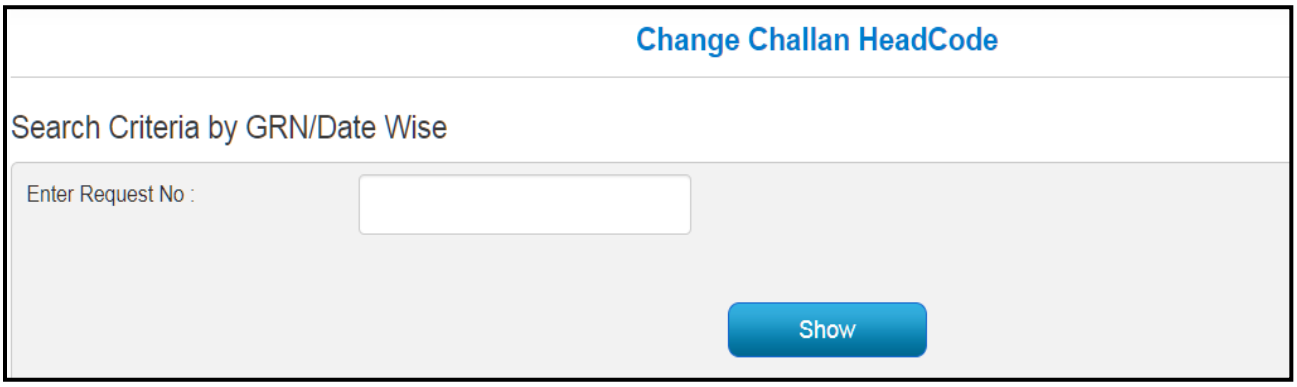
4.2.3 Change Receiving Office



4.2.4 Pending Scroll for CTO Approval



4.2.5 Request for Change Head: View Head code change request on the basis of Request number.



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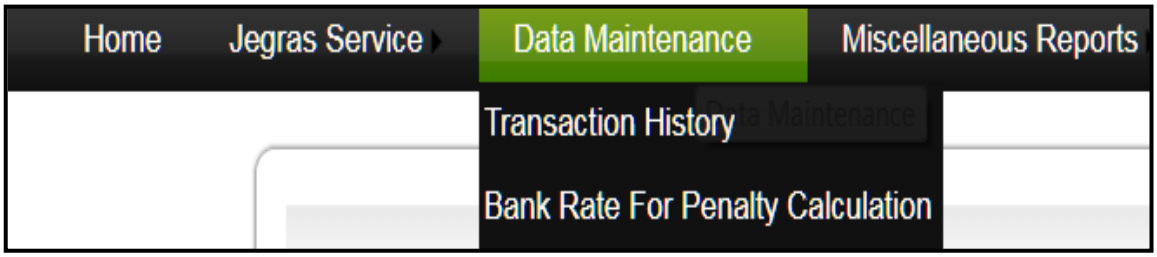
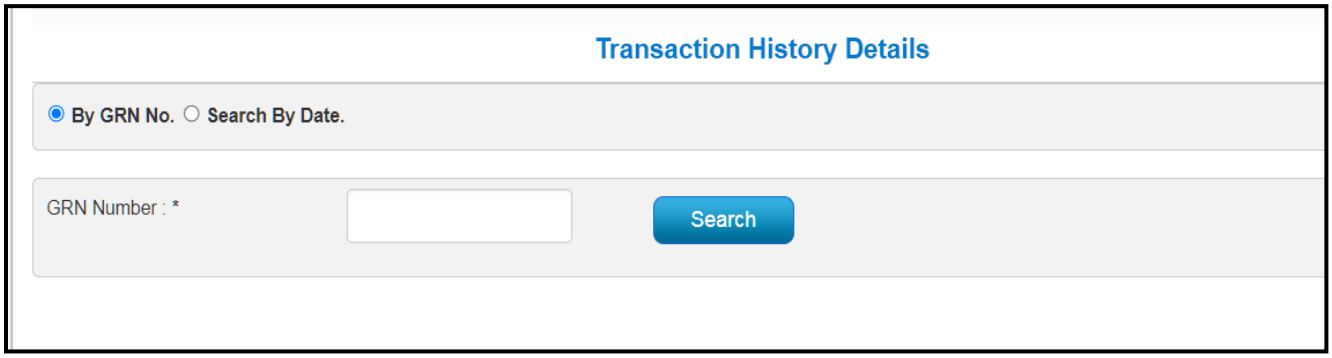
4.3 DATA MAINTENANCE

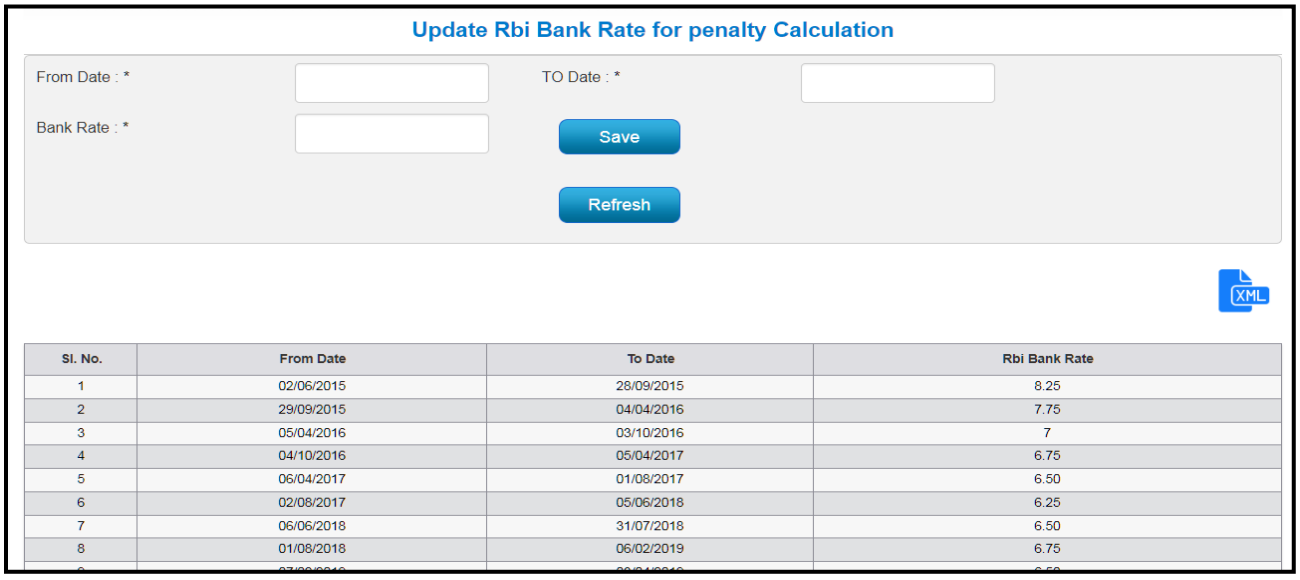


It has two functions:

4.3.1 Transaction History: View Transaction history on the based on the search criteria of GRN or Date



4.3.2 Bank Rate for Penalty Calculation: View Bank rates for Penalty calculation.



Sl. No.	From Date	To Date	Rbi Bank Rate
1	02/06/2015	28/09/2015	8.25
2	29/09/2015	04/04/2016	7.75
3	05/04/2016	03/10/2016	7
4	04/10/2016	05/04/2017	6.75
5	06/04/2017	01/08/2017	6.50
6	02/08/2017	05/06/2018	6.25
7	06/06/2018	31/07/2018	6.50
8	01/08/2018	06/02/2019	6.75

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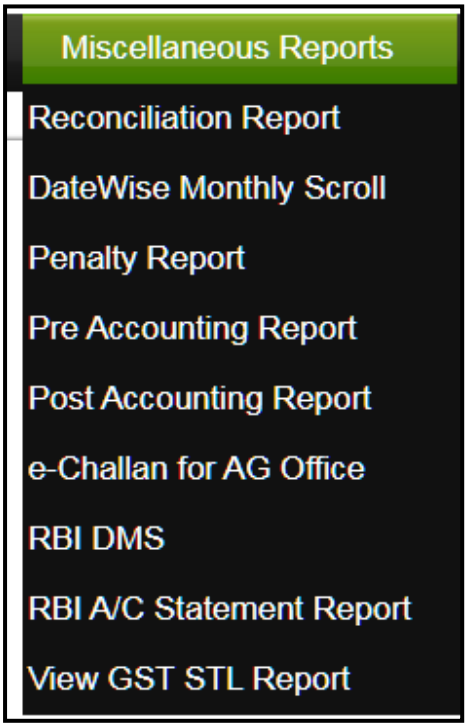
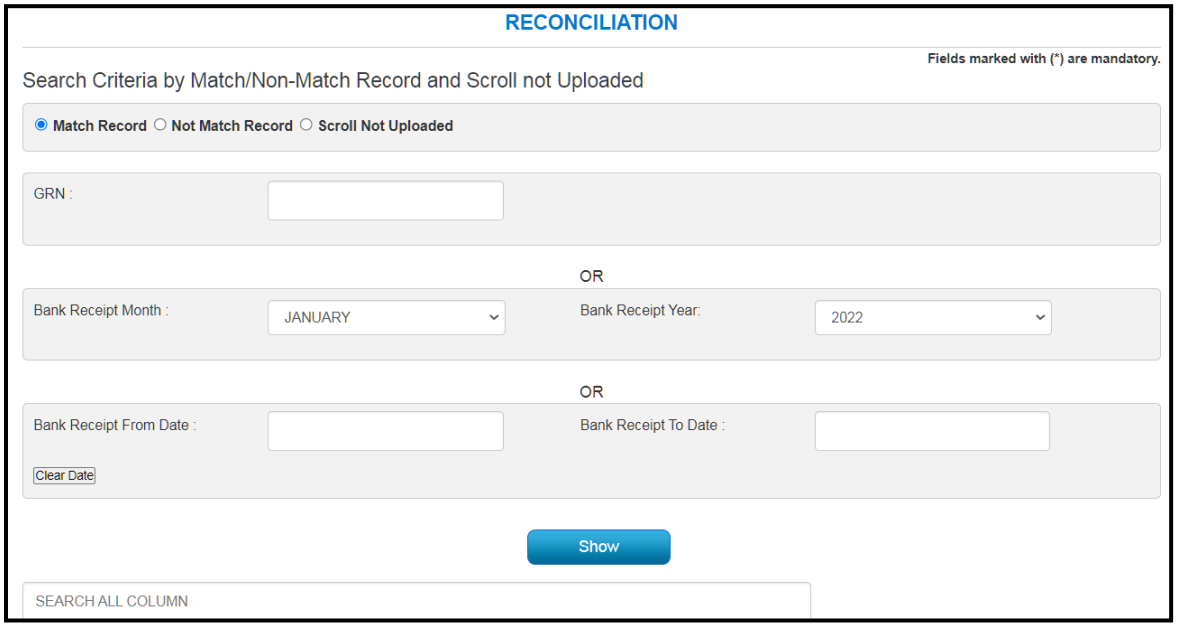
4.4 MISCELLANEOUS REPORTS

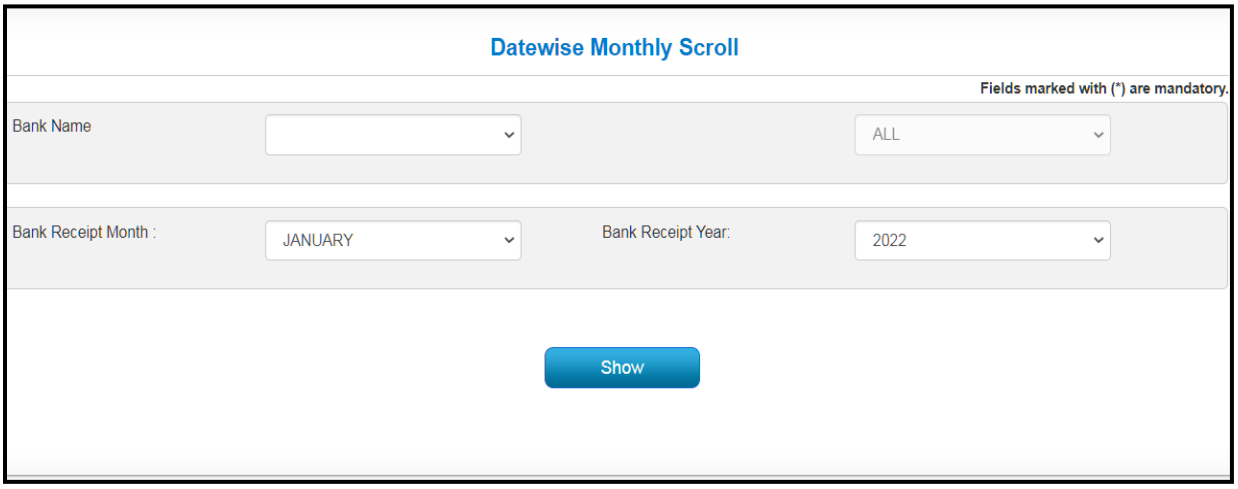


The Miscellaneous Reports section consists of many reports required by the Cyber Treasury Officer. They are shown below:

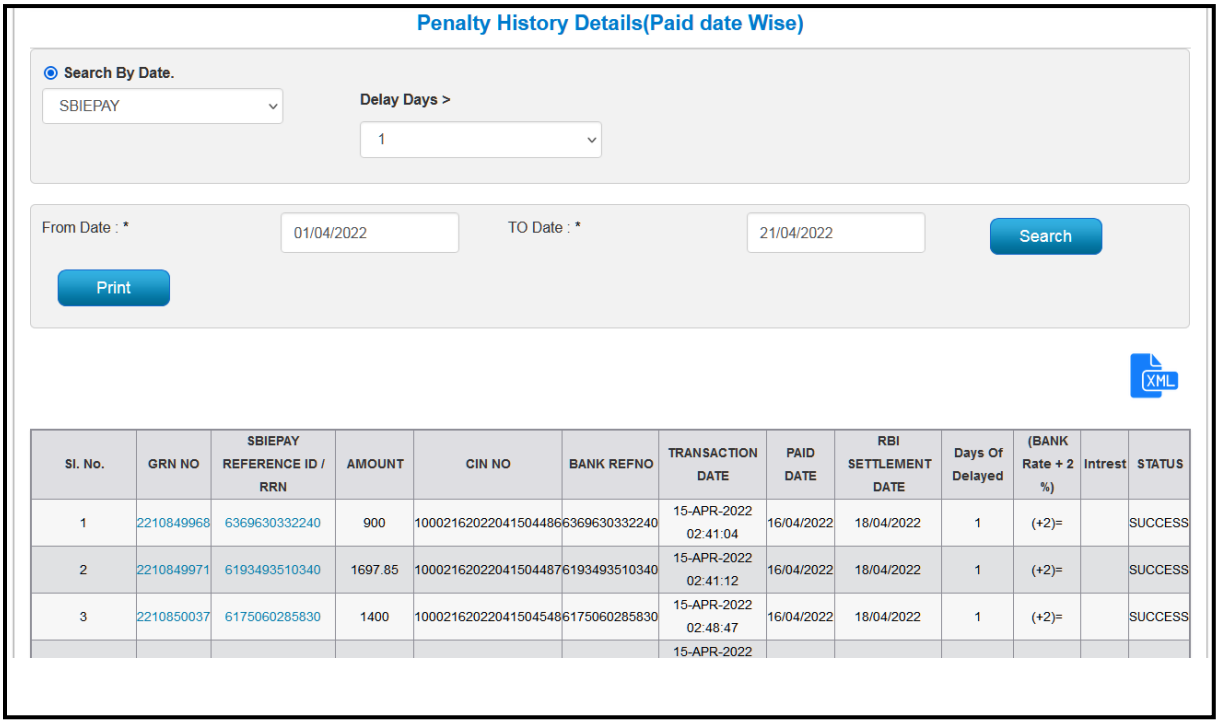
4.4.1 Reconciliation Report: Shows reconciliation report based on Matched / Un-matched records and Scrolls which have not been uploaded by the Bank



4.4.2 **Datewise Monthly Scroll:** Shows Datewise monthly scroll report.

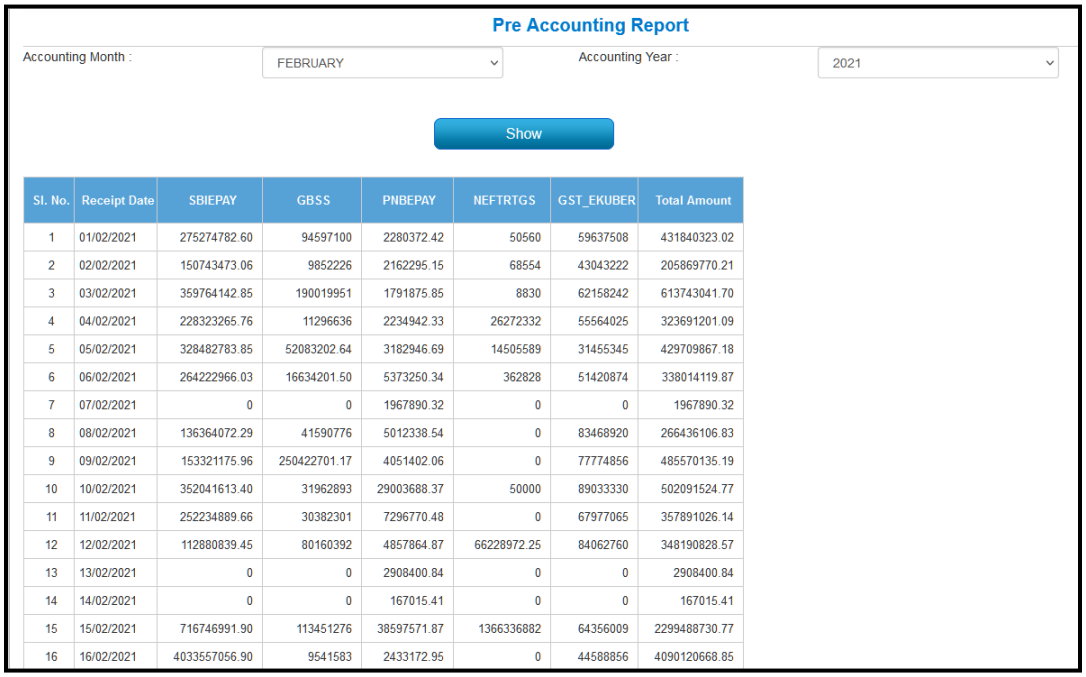


4.4.3 **Penalty Report:** Shows the penalty report.



Sl. No.	GRN NO	SBIEPAY REFERENCE ID / RRN	AMOUNT	CIN NO	BANK REFNO	TRANSACTION DATE	PAID DATE	RBI SETTLEMENT DATE	Days Of Delayed	(BANK Rate + 2 %)	Intrest	STATUS
1	2210849968	6369630332240	900	10002162022041504486	6369630332240	15-APR-2022 02:41:04	16/04/2022	18/04/2022	1	(+2)=		SUCCESS
2	2210849971	6193493510340	1697.85	10002162022041504487	6193493510340	15-APR-2022 02:41:12	16/04/2022	18/04/2022	1	(+2)=		SUCCESS
3	2210850037	6175060285830	1400	10002162022041504548	6175060285830	15-APR-2022 02:48:47	16/04/2022	18/04/2022	1	(+2)=		SUCCESS
						15-APR-2022						

4.4.4 **Pre Accounting Report:** View Accounting report for a month before processing.



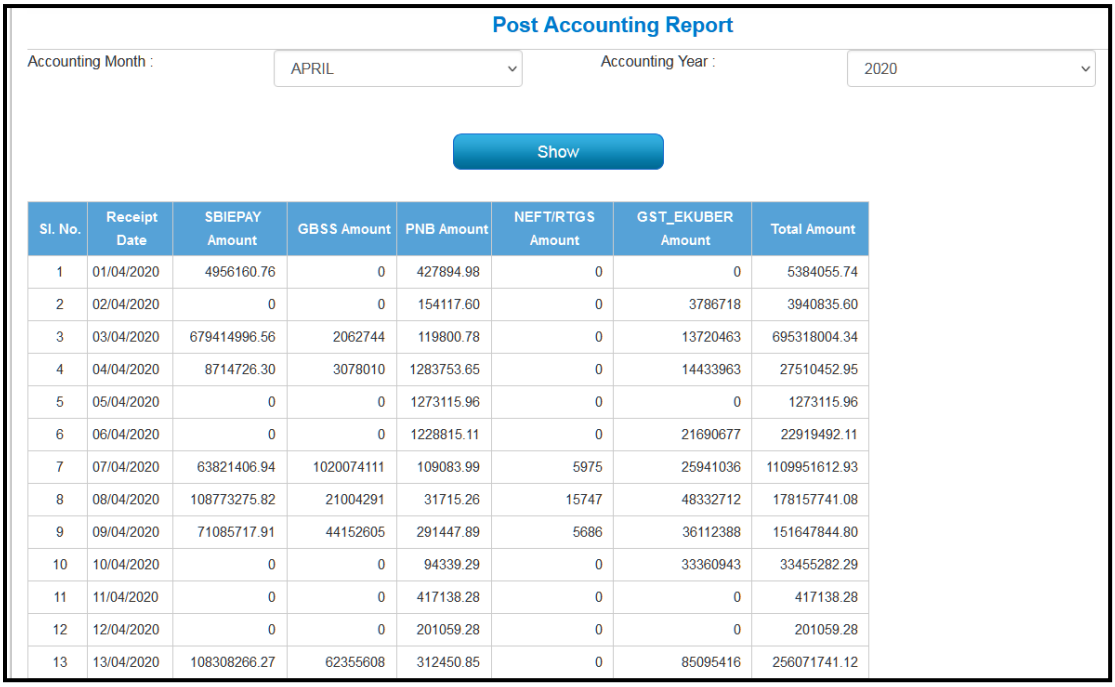
Pre Accounting Report

Accounting Month : FEBRUARY Accounting Year : 2021

Show

Sl. No.	Receipt Date	SBIEPAY	GBSS	PNBEPAY	NEFTRTGS	GST_EKUBER	Total Amount
1	01/02/2021	275274782.60	94597100	2280372.42	50560	59637508	431840323.02
2	02/02/2021	150743473.06	9852226	2162295.15	68554	43043222	205869770.21
3	03/02/2021	359764142.85	190019951	1791875.85	8830	62158242	613743041.70
4	04/02/2021	228323265.76	11296636	2234942.33	26272332	55564025	323691201.09
5	05/02/2021	328482783.85	52083202.64	3182946.69	14505589	31455345	429709867.18
6	06/02/2021	264222966.03	16634201.50	5373250.34	362828	51420874	338014119.87
7	07/02/2021	0	0	1967890.32	0	0	1967890.32
8	08/02/2021	136364072.29	41590776	5012338.54	0	83468920	266436106.83
9	09/02/2021	153321175.96	250422701.17	4051402.06	0	77774856	485570135.19
10	10/02/2021	352041613.40	31962893	29003688.37	50000	89033330	502091524.77
11	11/02/2021	252234889.66	30382301	7296770.48	0	67977065	357891026.14
12	12/02/2021	112880839.45	80160392	4857864.87	66228972.25	84062760	348190828.57
13	13/02/2021	0	0	2908400.84	0	0	2908400.84
14	14/02/2021	0	0	167015.41	0	0	167015.41
15	15/02/2021	716746991.90	113451276	38597571.87	1366336882	64356009	2299488730.77
16	16/02/2021	4033557056.90	9541583	2433172.95	0	44588856	4090120668.85

4.4.5 **Post Accounting Report:** View Accounting report for a month after processing.



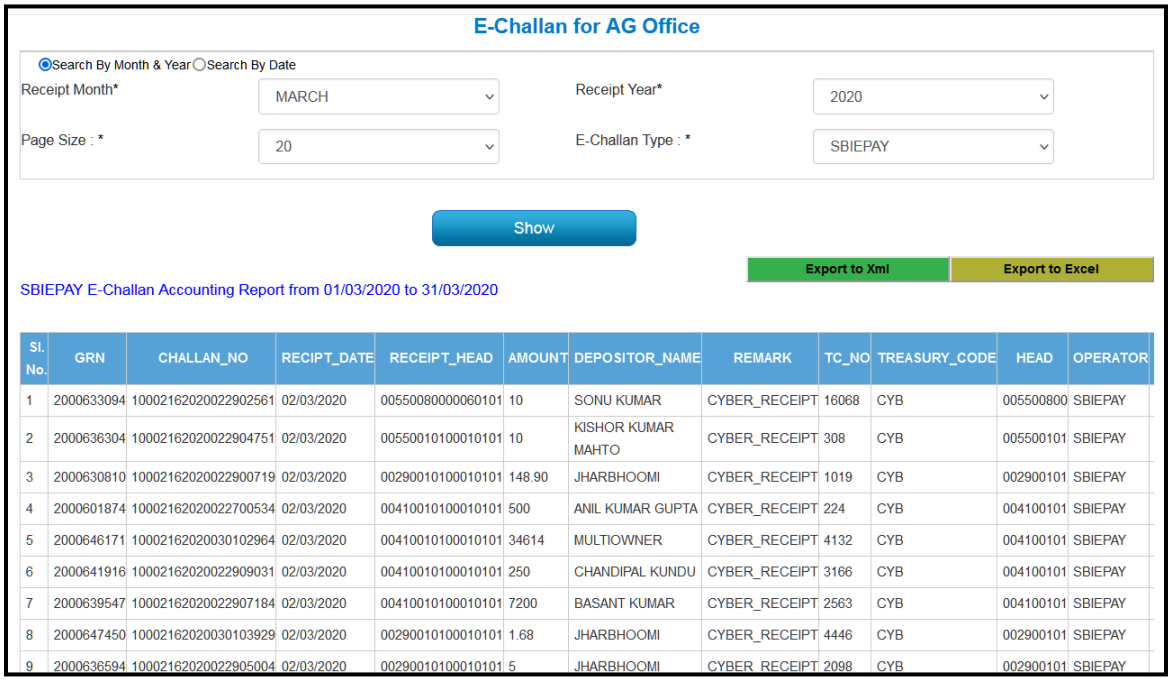
Post Accounting Report

Accounting Month : APRIL Accounting Year : 2020

Show

Sl. No.	Receipt Date	SBIEPAY Amount	GBSS Amount	PNB Amount	NEFT/RTGS Amount	GST_EKUBER Amount	Total Amount
1	01/04/2020	4956160.76	0	427894.98	0	0	5384055.74
2	02/04/2020	0	0	154117.60	0	3786718	3940835.60
3	03/04/2020	679414996.56	2062744	119800.78	0	13720463	695318004.34
4	04/04/2020	8714726.30	3078010	1283753.65	0	14433963	27510452.95
5	05/04/2020	0	0	1273115.96	0	0	1273115.96
6	06/04/2020	0	0	1228815.11	0	21690677	22919492.11
7	07/04/2020	63821406.94	1020074111	109083.99	5975	25941036	1109951612.93
8	08/04/2020	108773275.82	21004291	31715.26	15747	48332712	178157741.08
9	09/04/2020	71085717.91	44152605	291447.89	5686	36112388	151647844.80
10	10/04/2020	0	0	94339.29	0	33360943	33455282.29
11	11/04/2020	0	0	417138.28	0	0	417138.28
12	12/04/2020	0	0	201059.28	0	0	201059.28
13	13/04/2020	108308266.27	62355608	312450.85	0	85095416	256071741.12

4.4.6 E-Challan for AG Office: View e-Challan for AG Office.



E-Challan for AG Office

Search By Month & Year / Search By Date

Receipt Month* MARCH | Receipt Year* 2020

Page Size : * 20 | E-Challan Type : * SBIEPAY

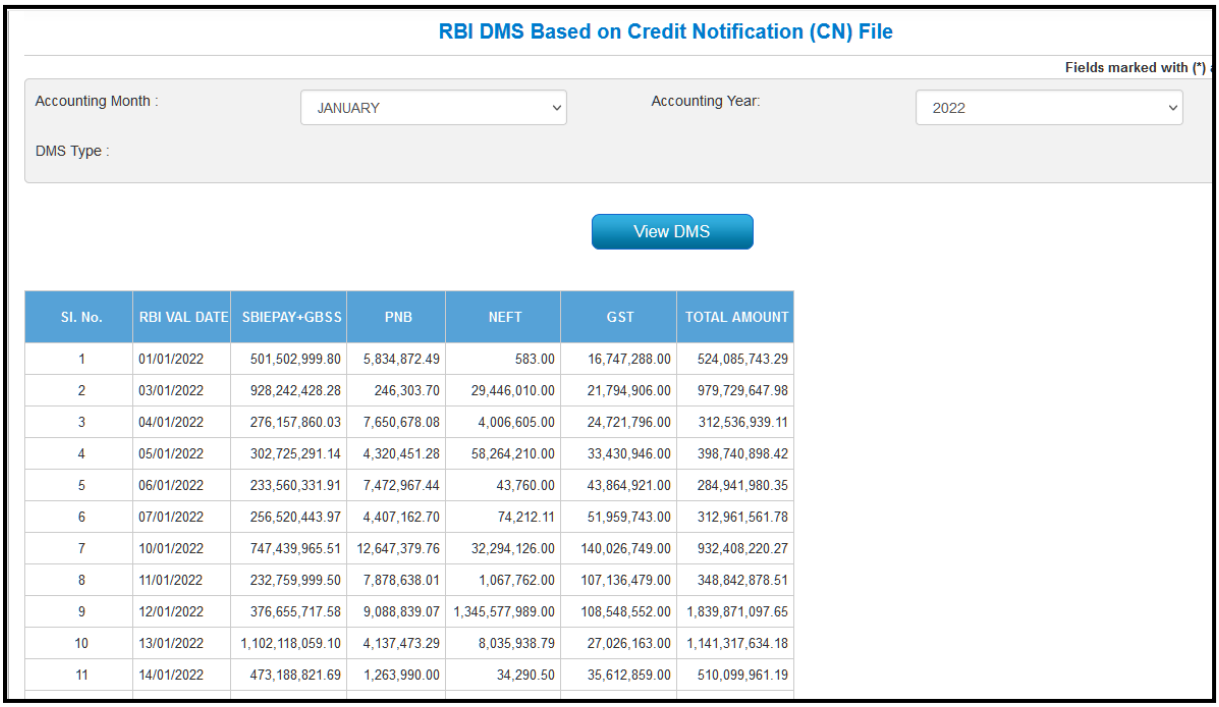
Show

Export to Xml | Export to Excel

SBIEPAY E-Challan Accounting Report from 01/03/2020 to 31/03/2020

Sl. No.	GRN	CHALLAN_NO	RECIPT_DATE	RECEIPT_HEAD	AMOUNT	DEPOSITOR_NAME	REMARK	TC_NO	TREASURY_CODE	HEAD	OPERATOR
1	2000633094	10002162020022902561	02/03/2020	00550080000060101	10	SONU KUMAR	CYBER_RECEIPT	16068	CYB	005500800	SBIEPAY
2	2000636304	10002162020022904751	02/03/2020	00550010100010101	10	KISHOR KUMAR MAHTO	CYBER_RECEIPT	308	CYB	005500101	SBIEPAY
3	2000630810	10002162020022900719	02/03/2020	00290010100010101	148.90	JHARBHOOMI	CYBER_RECEIPT	1019	CYB	002900101	SBIEPAY
4	2000601874	10002162020022700534	02/03/2020	00410010100010101	500	ANIL KUMAR GUPTA	CYBER_RECEIPT	224	CYB	004100101	SBIEPAY
5	2000646171	10002162020030102964	02/03/2020	00410010100010101	34614	MULTIOWNER	CYBER_RECEIPT	4132	CYB	004100101	SBIEPAY
6	2000641916	10002162020022909031	02/03/2020	00410010100010101	250	CHANDIPAL KUNDU	CYBER_RECEIPT	3166	CYB	004100101	SBIEPAY
7	2000639547	10002162020022907184	02/03/2020	00410010100010101	7200	BASANT KUMAR	CYBER_RECEIPT	2563	CYB	004100101	SBIEPAY
8	2000647450	10002162020030103929	02/03/2020	00290010100010101	1.68	JHARBHOOMI	CYBER_RECEIPT	4446	CYB	002900101	SBIEPAY
9	2000636594	10002162020022905004	02/03/2020	00290010100010101	5	JHARBHOOMI	CYBER_RECEIPT	2098	CYB	002900101	SBIEPAY

4.4.7 RBI DMS: View RBI Daily monthly scroll report.



RBI DMS Based on Credit Notification (CN) File

Fields marked with (*)

Accounting Month : JANUARY | Accounting Year: 2022

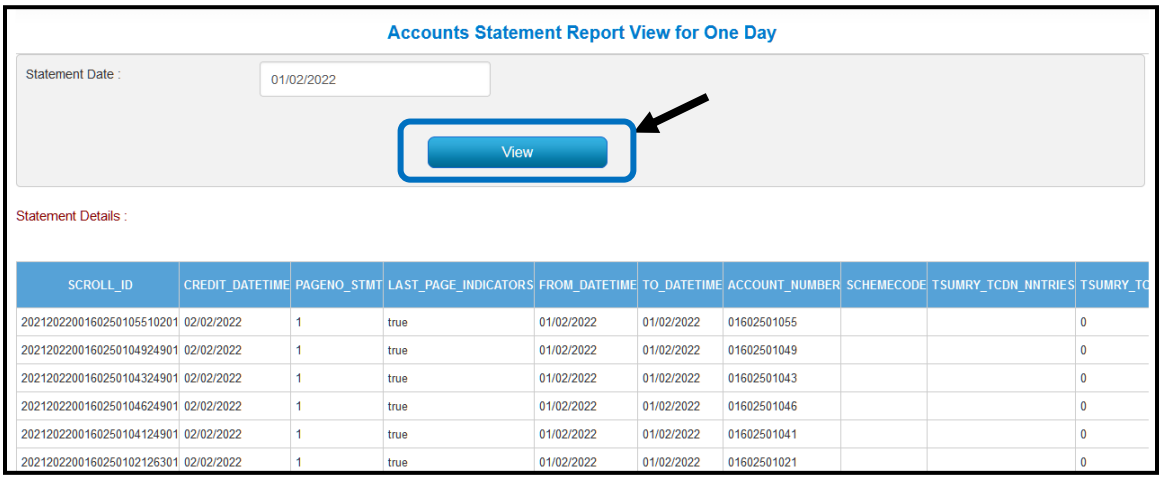
DMS Type :

View DMS

Sl. No.	RBI VAL DATE	SBIEPAY+GBSS	PNB	NEFT	GST	TOTAL AMOUNT
1	01/01/2022	501,502,999.80	5,834,872.49	583.00	16,747,288.00	524,085,743.29
2	03/01/2022	928,242,428.28	246,303.70	29,446,010.00	21,794,906.00	979,729,647.98
3	04/01/2022	276,157,860.03	7,650,678.08	4,006,605.00	24,721,796.00	312,536,939.11
4	05/01/2022	302,725,291.14	4,320,451.28	58,264,210.00	33,430,946.00	398,740,898.42
5	06/01/2022	233,560,331.91	7,472,967.44	43,760.00	43,864,921.00	284,941,980.35
6	07/01/2022	256,520,443.97	4,407,162.70	74,212.11	51,959,743.00	312,961,561.78
7	10/01/2022	747,439,965.51	12,647,379.76	32,294,126.00	140,026,749.00	932,408,220.27
8	11/01/2022	232,759,999.50	7,878,638.01	1,067,762.00	107,136,479.00	348,842,878.51
9	12/01/2022	376,655,717.58	9,088,839.07	1,345,577,989.00	108,548,552.00	1,839,871,097.65
10	13/01/2022	1,102,118,059.10	4,137,473.29	8,035,938.79	27,026,163.00	1,141,317,634.18
11	14/01/2022	473,188,821.69	1,263,990.00	34,290.50	35,612,859.00	510,099,961.19

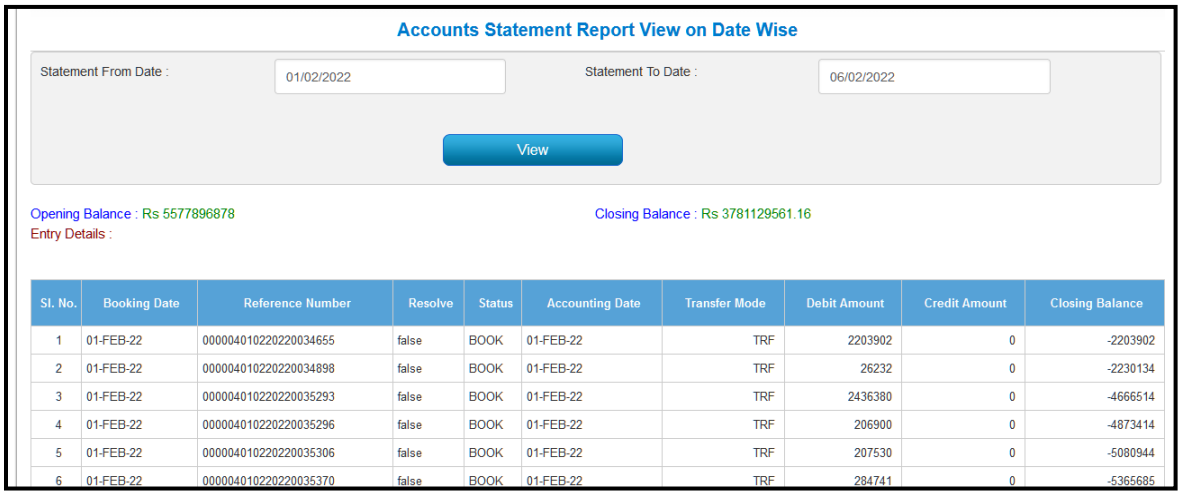
4.4.8 RBI Account Statement Report (One day / Multiple days)

Shows account statement report for a particulate date or multiple dates. Select dzte and click on **View** button.



SCROLL_ID	CREDIT_DATETIME	PAGENO_STMT	LAST_PAGE_INDICATORS	FROM_DATETIME	TO_DATETIME	ACCOUNT_NUMBER	SCHEMECODE	TSUMRY_TCDN_NNTRIES	TSUMRY_TC
20212022001602501055102 01	02/02/2022	1	true	01/02/2022	01/02/2022	01602501055			0
20212022001602501049249 01	02/02/2022	1	true	01/02/2022	01/02/2022	01602501049			0
20212022001602501043249 01	02/02/2022	1	true	01/02/2022	01/02/2022	01602501043			0
20212022001602501046249 01	02/02/2022	1	true	01/02/2022	01/02/2022	01602501046			0
20212022001602501041249 01	02/02/2022	1	true	01/02/2022	01/02/2022	01602501041			0
20212022001602501021263 01	02/02/2022	1	true	01/02/2022	01/02/2022	01602501021			0

Account Statement for One Day



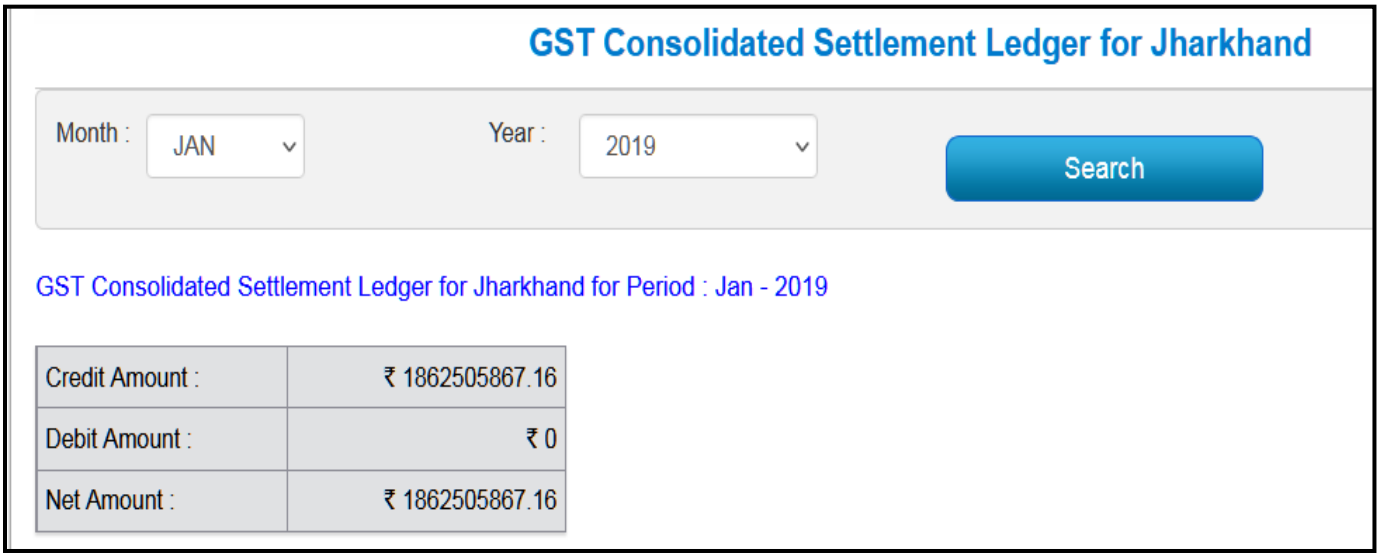
Sl. No.	Booking Date	Reference Number	Resolve	Status	Accounting Date	Transfer Mode	Debit Amount	Credit Amount	Closing Balance
1	01-FEB-22	00000401022022003465 5	false	BOOK	01-FEB-22	TRF	2203902	0	-2203902
2	01-FEB-22	00000401022022003489 8	false	BOOK	01-FEB-22	TRF	26232	0	-2230134
3	01-FEB-22	00000401022022003529 3	false	BOOK	01-FEB-22	TRF	2436380	0	-4666514
4	01-FEB-22	00000401022022003529 6	false	BOOK	01-FEB-22	TRF	206900	0	-4873414
5	01-FEB-22	00000401022022003530 6	false	BOOK	01-FEB-22	TRF	207530	0	-5080944
6	01-FEB-22	00000401022022003537 0	false	BOOK	01-FEB-22	TRF	284741	0	-5365685

Account Statement for Multiple Days

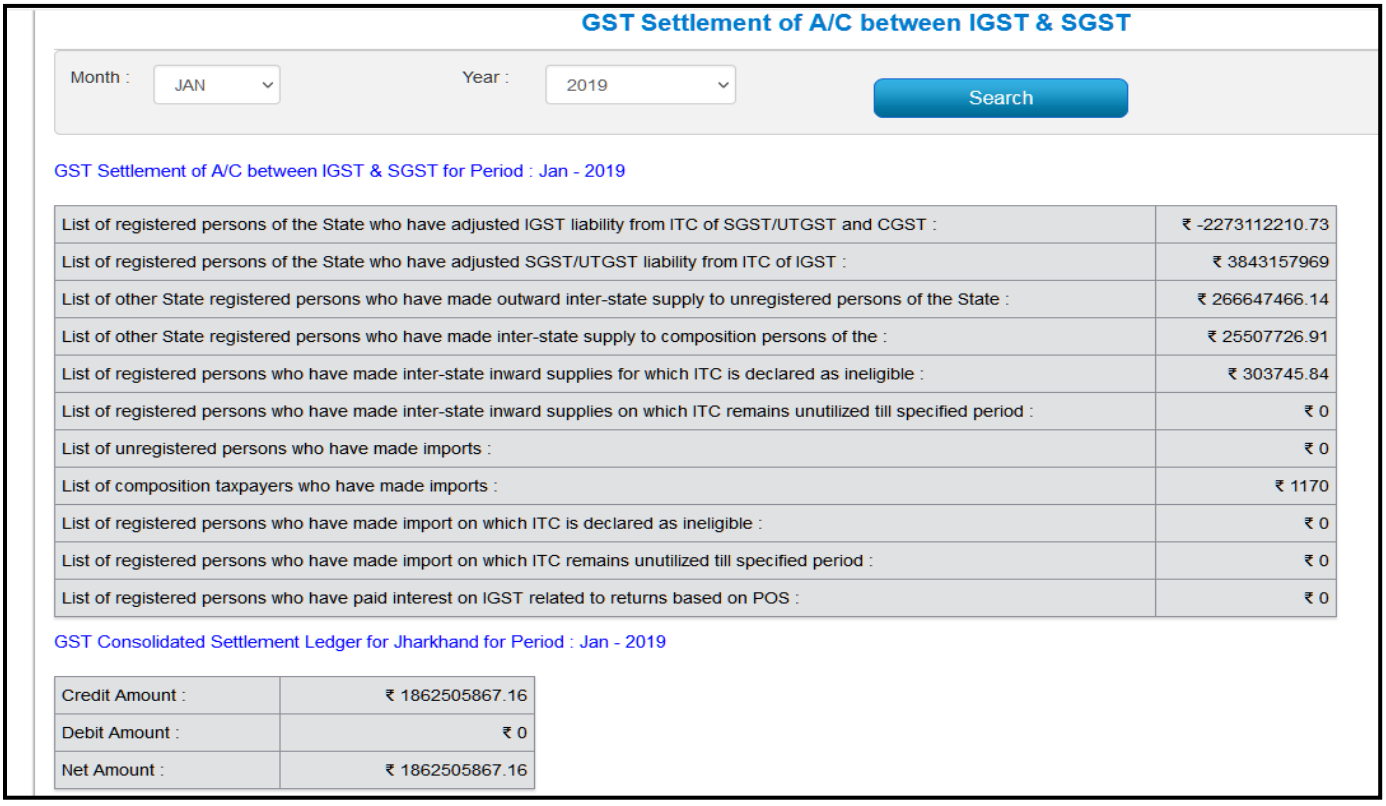
4.4.9 View Report

Three types of GST settlement reports are available for view:

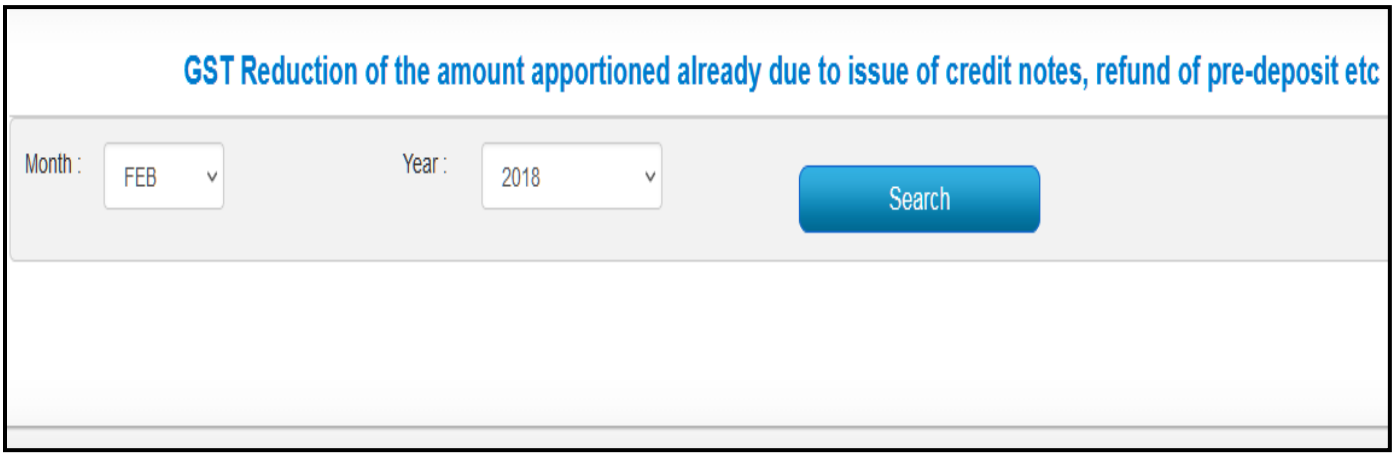
(i) Consolidated STL Ledger



(ii) STL of IGST and SGST



(iii) Apportioned Settlement



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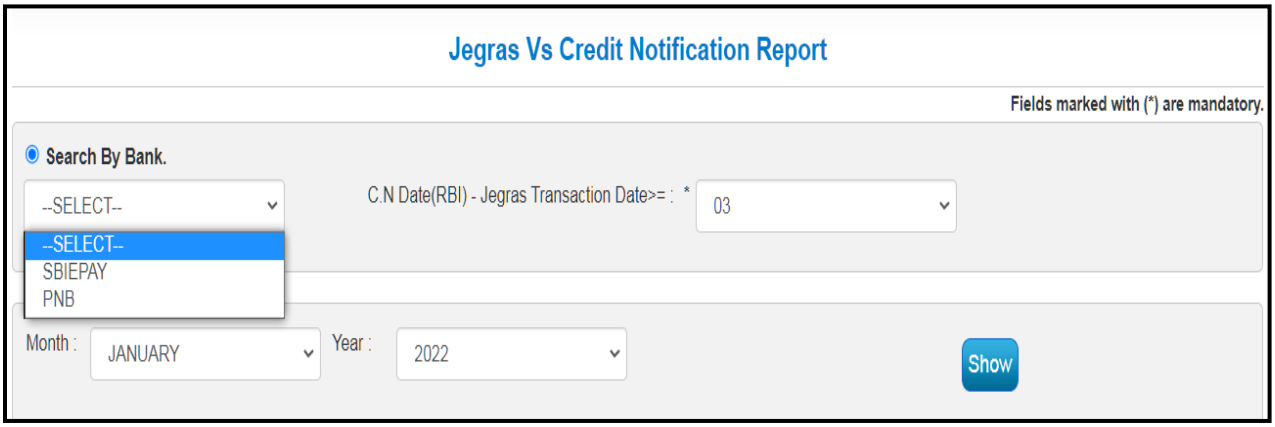
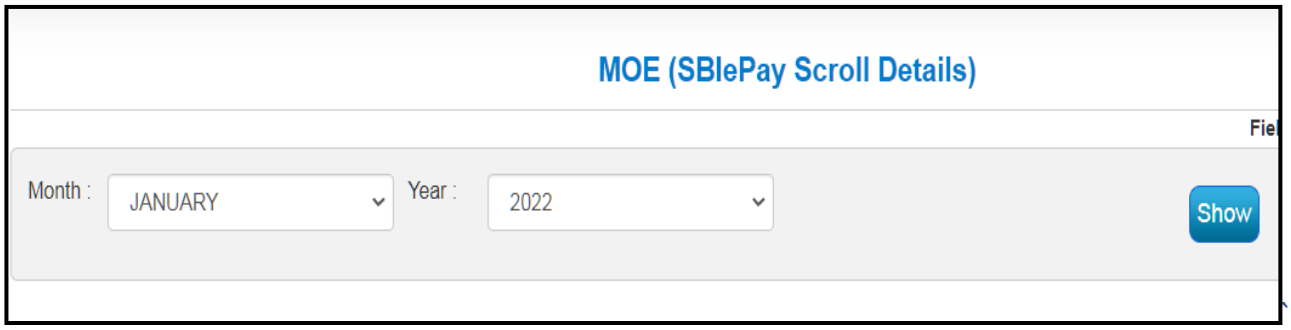
4.5 MOE REPORT

Displays various Memorandum of Errors reports.

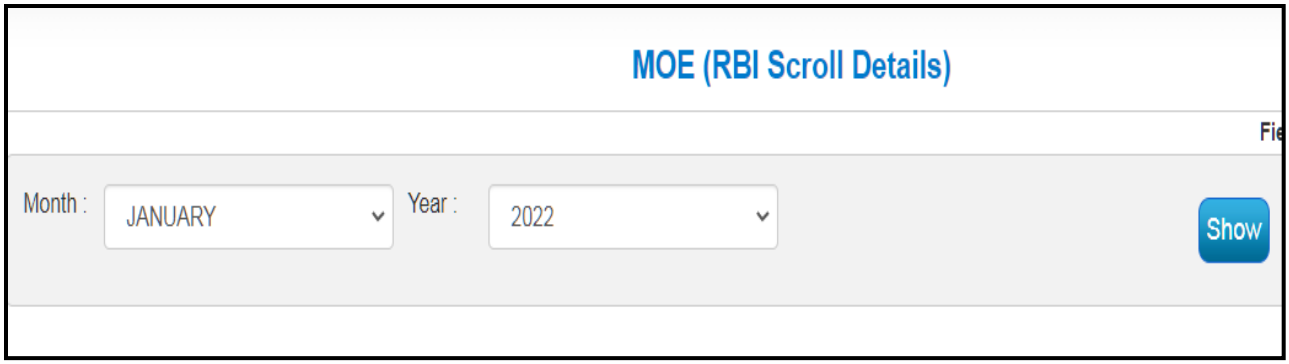
4.5.1 Je-GRAS vs RBI Credit Notification



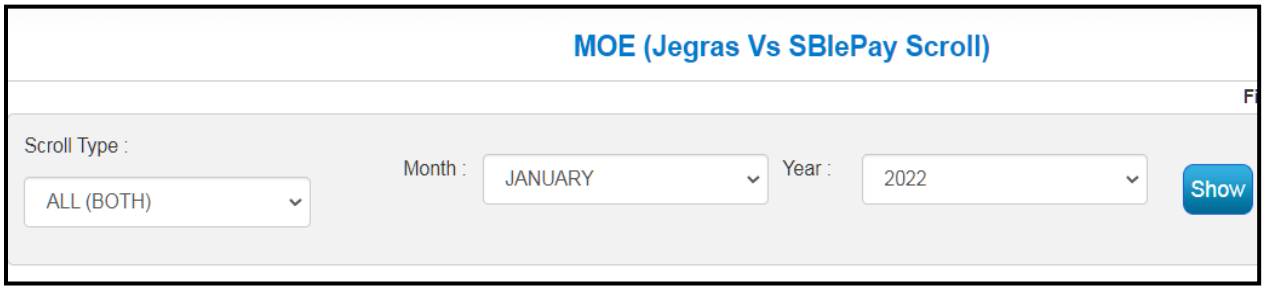
4.5.2 SBIePAY Scroll



4.5.3 RBI Scroll

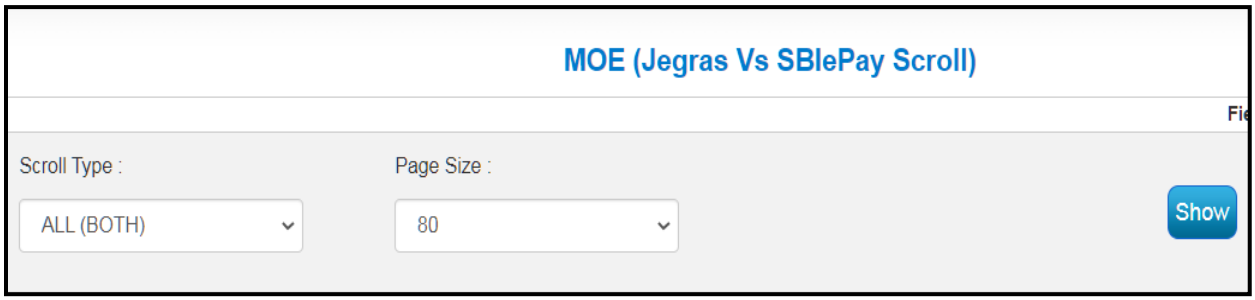


4.5.4 Je-GRAS vs SBI Scroll (Response Data): View Datewise report of scrolls which are successful in JeGRAS but not reported by SBI to JeGRAS.



4.5.5 Je-GRAS vs SBI Scroll (GRN with Details):

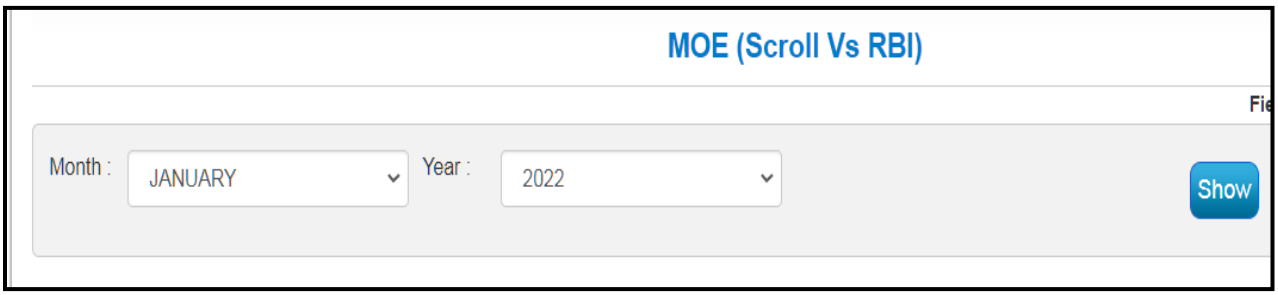
View report of scrolls on basis of Scroll type which are successful in JeGRAS but not reported by SBI to JeGRAS.



4.5.6 Je-GRAS vs RBI Credit Notification (GRN with Details):

View report of scrolls on basis of GRN with details which are successful in JeGRAS but not reported by SBI to JeGRAS.

4.5.7 SBI Scroll vs RBI Credit Notification (Paid Date wise)



4.5.8 Je-GRAS GRN Not Reflected in SBI Scroll

4.5.9 Je-GRAS GRN Not Reflected in RBI Credit Notification

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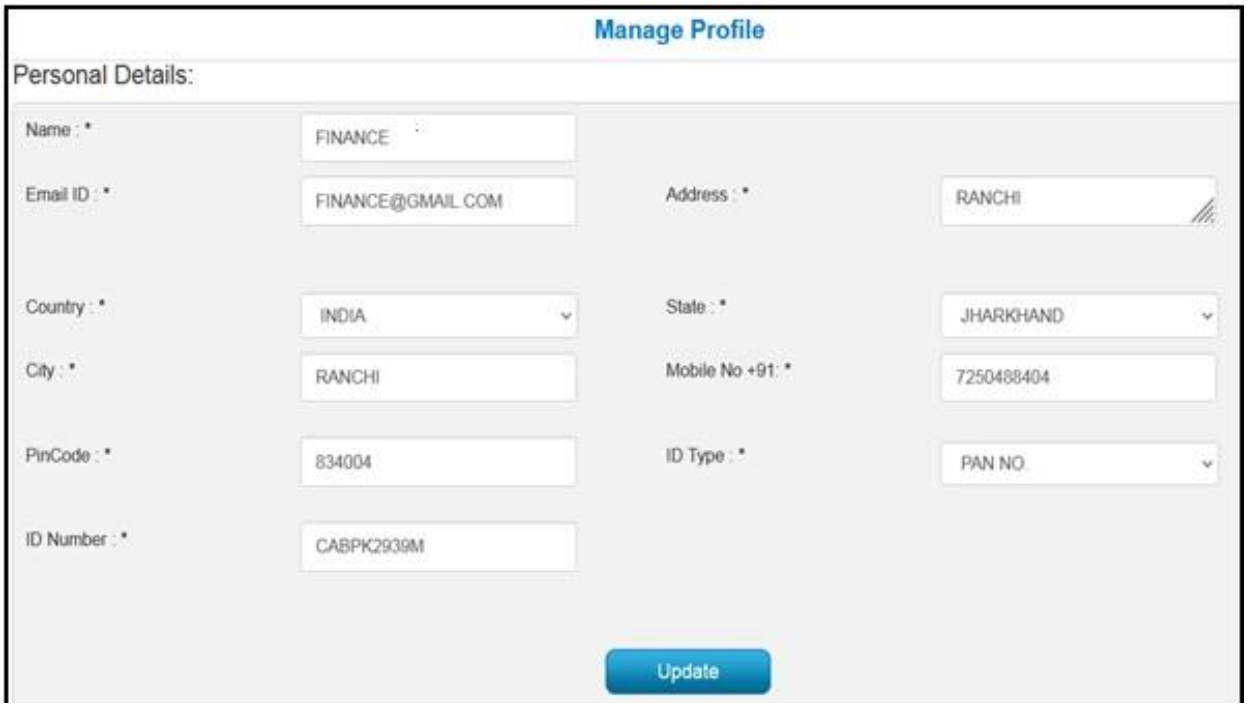
4.6 SETTINGS

The settings option allows the CTA to edit personal details.



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